

3 November 2020

Re: Brexit preparations

Dear customer,

We are rapidly heading to the end of the transition period that was agreed between the European Union (EU) and the United Kingdom (UK), ending December 31, 2020. At this moment, there are no elements in the public domain that indicate that a trade agreement will be reached between the EU and the UK. Even in case such an agreement was reached, certain additional formalities shall always be applicable at the border. Consequently, we need to further step up our preparations towards year-end together.

Be aware that from January 1st 2021 our collaboration will be different, but CLdN CARGO is committed to keep providing all its customers with an efficient door-to-door solution and to assist with a smooth flow of your goods. To maintain our current service, it is crucial that information is fed to us in an electronic format and contains the required data fields. In case you are not informed how your orders can be processed digitally, please find an overview of the new order processing functionalities, attached to this letter ([Annex 1](#)).

Additional information for customs proceedings

As from January 1st, more information will be required to ensure your orders are being processed. It is very important to have a good understanding of the required data and designated communication channels:

| What? | How? | Extra |
|---|---|---|
| Customs declarations | <ul style="list-style-type: none">- Via your in-house customs dept. or customs agent | Transport Accompanying documents (transit documents, health certificats,...) need to be provided in PDF to CLdN CARGO + original to the driver of the truck. |
| Customs declaration references (MRN, MUCR/DUCR) | <ul style="list-style-type: none">- Via the Port Community System- Via CLdN CARGO order processing functionalities (Annex 1) | CLdN CARGO will not process any customs related order information manually. |
| Safety & security-related data | <ul style="list-style-type: none">- Via the CLdN CARGO order processing functionalities (Annex 1)- Manual data entry agreement + surcharge | Manual processing only in exceptional circumstances and after prior written approval through a signed separate agreement. From January 01, 2021, additional surcharges shall apply according to our Published Tariffs attached to this letter and published on our website www.cldncargo.com . |

Please find attached to this letter ([Annex 2](#)) an overview of the important steps which need to be taken for shipments to and from the UK as from next year. The processes safeguarding the flow of goods are described in our general Terms & Conditions that have been sent earlier to you and are available at our website www.cldncargo.com.

To summarize, we kindly request you to:

- Assure your future customs declarations are set up on both sides of the border either by yourself, the buyer of the goods or a customs broker.
- Make sure you are prepared to use one of the prescribed order process functionalities as defined in [annex 1](#) to this letter.
- Provide CLdN CARGO with the requested e-mail addresses to have the required information sent, as described in the updated operational transport processes attached to this letter. ([Annex 2](#))

Although we are doing our utmost to inform and support you in preparing for the UK leaving the EU customs union, all information in this document and its annexes is indicative and based on the latest information publicly available, we cannot rule out the possibility of changes to these procedures.

Contact

In case of any further questions, please check our website <https://www.cldncargo.com/brexit>, reach out to your CLdN CARGO contact person or the Brexit team: brexit@cldn cargo.com

Yours sincerely,

Director NAVIRA vof
duly represented by Florent Maes

Director
Erwin Gillissen